

SCAAZETTE



Events Calendar

- April 16: SCAA Spring Workshop, S.C. Dept. of Archives & History, Columbia
- April 29: SC SHRAB Training, "Disaster Recovery & Response", Bluffton Branch, Beaufort Country Library, Bluffton
- May 6: SC SHRAB Training, "Basics of Archives," S.C. Dept. of Archives & History, Columbia
- May 8: Grant Writing Workshop, Society of Georgia Archivists, Georgia Archives
- May 29: SCAA Spring Social, "An Afternoon on Heritage Green", Greenville

INSIDE THIS ISSUE:

<i>SCAA Website</i>	2
<i>2009 SCAA Social</i>	2
<i>Information Inferno</i>	3
<i>Waring Library</i>	3
<i>Recession News</i>	3
<i>SC Memory</i>	4
<i>SHRAB Workshops</i>	4
<i>Charles E. Lee</i>	5
<i>Professionalism</i>	6
<i>Repository Updates</i>	7
<i>Fed. Grant Deadlines</i>	7
<i>Spring Workshop</i>	8

SCAA FALL CONFERENCE

BY LAURA JOWDY, MEDAL OF HONOR SOCIETY

SCAA held its Fall Conference and Business Meeting on October 8, 2008, at the South Carolina Department of Archives and History in Columbia, S.C. Topics included resume writing, HVAC systems, disaster recovery, and public speaking.

During the business meeting, SCAA handed out their annual awards:

- Derrick Hart Award: Bruce Langley
- South Carolina Archivist of the Year: Charles H. Lesser
- Program Innovation: Heather South
- Friend of the Archives: Harvey Teal
- President's Award: Debra Bloom

SCAA's Spring Workshop is scheduled for April 16, 2009 at the S.C. Department of Archives and History in Columbia, S.C.



Anne Orange, from the U.S.C. Career Center, provides resume pointers at SCAA's Fall Conference, October 8, 2009.

PRESIDENT'S CORNER

BY SUSAN HOFFIUS, WARING MEDICAL LIBRARY, MUSC

Unless you have been living with your head in the sand, which by the way can be very relaxing, you know that times are tough. Non-profit organizations like historical societies and museums are watching their membership numbers contract and endowments shrink. Working for the state is not any safer, as our colleagues at state universities and agencies know only too well. Furloughs, RIFs, hiring freezes, and more have hit



the state like a ton of bricks. And, since archives aren't in the business of putting out fires, catching criminals, or saving lives, archives can sometimes be thought of as a luxury. And we all know that when our budgets are tight, luxuries are the first to go. But archives are not a luxury and neither is professional development. Who among us has a fully funded travel budget? Precious few. Out are trips to other states and regions for conferences, gone are stipends for membership in national organizations. But even during this budget crisis you can still connect with a community of accomplished colleagues. Here four inex-

pensive ways to stay connected to your profession and your colleagues:

Membership: Membership in the South Carolina Archival Association is one of the best deals in town. For a \$15 annual membership you can continue to engage in professional dialogues, educational opportunities, and leadership roles. \$15!

Leadership training: Folks involved in national groups such as the Society of American Archivists have often cut their teeth in statewide organizations. It is a great way to get experience before going to "the show." Get involved as

[Continued on page 4.]

SCAA

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SCAA WEBSITE HAS A NEW LOOK!

BY SUSAN HOFFIUS, WARING MEDICAL LIBRARY, MUSC

If you haven't visited the new and improved SCAA website you are missing out! After years of meetings to discuss logos and looks, the SCAA board last year took the plunge to bring our website up to snuff. The board contracted with Thomas Hamm, a graphic designer at the Medical University of South Carolina, to create a branding concept for the Association. He presented three different ideas to the board which then selected the new look. Jennifer Welch, Digital Archivist at the Waring Historical Library at MUSC, took up the mantle of web editor and designed a new site incorporating Mr. Hamm's graphic elements. The new site is easier to navigate, more visually appealing, and most importantly updated

more regularly with relevant news and information. We are adding a PayPal feature to make renewing memberships or registering for conferences

easier. Please visit the new site and bookmark it to check in for news and announcements: <http://scaa.palmettohistory.org>



The new SCAA website!

...IN WITH THE NEW

BY DEBRA BLOOM,
RICHLAND PUBLIC LIBRARY



Serving on the SCAA board has been a wonderful experience for me. Being a member of SCAA has broadened my horizons about the great historical collections around the state and has certainly changed my life. I would not have been promoted to Richland County Public Library Local History Manager if I had not had the experience of working in this organization.

You too can have the privilege of being on the SCAA Board. There are several opportunities to be a member of the board including vice president and director positions. If there are topics you would like to see at the workshops and conferences this is a great way to have valuable input.

Please send me an e-mail if you would like to be on the board: dbloom@myrcpl.com. It is a great opportunity to enrich yourself and your institution.

[Editor's Note: Debra Bloom is the immediate Past President of SCAA.]

2009 SCAA SOCIAL

BY LAURA JOWDY, MEDAL
OF HONOR SOCIETY

SCAA Social

May 29, 2009, 1:00–5:00
An Afternoon on Heritage Green
Greenville, S.C.
\$20.00 for SCAA members

The 2009 Spring Social is being held May 29, 2009, in Greenville, S.C. Starting at 1 pm, the event will include tours of four institutions surrounding the Heritage Green: the Upcountry History Museum, the Greenville Public Library, the Greenville County Museum of Art, and Bob Jones University's Museum and Gallery. At a cost of only \$20.00 for SCAA members, this is an event that can't be missed. Proceeds will support the Darriek Hart Endowment, SCAA's continuing educational assistance fund. For those who need them, discounted hotel rooms at the Hilton Greenville on West Orchard Park Drive are available.

For more information or for a registration form, visit SCAA on the web at: <http://scaa.palmettohistory.org>

For hotel reservations, call the Hilton Greenville at 864-298-6844.

INFORMATION INFERNO

BY HEATHER SOUTH, SC DEPT. OF ARCHIVES & HISTORY

South Carolina experienced a series of arson fires in July and August 2008—three fires in 14 days, all targeting S.C. Court-related buildings and records. In light of these most recent hazards, I'd like to encourage you to review your own disaster plan and make sure you have thought about the aftermath of arson if it were to happen to your own collections. For instance, does your disaster plan include provisions for fire, if so does it spell out the steps for salvaging singed or soot-covered documents? In the case of the Lancaster County Courthouse fire in August, it was not the first break-in or fire in the building. Have there been attempts on your building in the past? If you have an alarm, is it being set?



Lancaster County courtroom records after the fire. Photo courtesy of Heather South.

For details on these three fires and images of the damage done please check out the S.C. Department of Archives and History website:

<http://arm.scdah.sc.gov/disaster/arson.htm>

If you have any questions about these disasters or have ideas/concerns about other disaster preparedness and

recovery issues please feel free to contact Heather South, Preservation Officer at the S.C. Department of Archives and History at 803-896-6112 or southh@scdah.state.sc.us

[Editor's note: Suspects have been charged in all three arsons and are currently awaiting prosecution.]

WARING HISTORICAL LIBRARY RECEIVES CONSERVATION BOOKSHELF

Treasured objects and artifacts held by the Waring Historical Library will be preserved for future generations with help from the IMLS *Connecting to Collections Bookshelf*, a core set of conservation books, DVDs, and online resources donated by the Institute of Museum and Library Services (IMLS), the primary source of federal funding of the nation's museums and libraries. IMLS and its cooperator, the American Association for State and Local History (AASLH), will award a total of 3,000 free sets of the IMLS Bookshelf by the end of 2009.

"We are very pleased to announce the recipients of the IMLS Bookshelf in the second round of competition. These libraries, museums, and archives are in the forefront of our call to action on behalf of America's collections," said Anne-Irnela Radice, Director of IMLS. "According to a recent national survey, our important collections are at great risk, and without them, the American story simply cannot be told to future generations."

The Waring Historical Library is being awarded
[Continued on page 5.]

S.C. ARCHIVES: RECESSION EDITION

BY LAURA JOWDY, MEDAL OF HONOR SOCIETY

Due to state budget cuts last fall, many state repositories in South Carolina have had to make fiscal adjustments to make ends meet. In addition to hiring freezes, several have cut back on existing staff and the hours they are open for researchers.

Among those who have cut research hours are the South Carolina Department of Archives & History and the South Caroliniana Library at USC-Columbia. SCDH is now closed on Saturdays and South Caroliniana has ended their evening hours. Hiring freezes are also in place at both locations.

Reports from other locations across the state are similar. Everyone is having to do more with less.

One side effect of the economic downturn is that the federal government's web portal for grant applications, www.grants.gov, has been experiencing an overload of activity. The increased traffic has led to several grant-issuing programs revising their application processes, so all grant applicants are encouraged to double-check the submission guidelines for federal grants.

"Does your disaster plan include provisions for fire?"

Want to Attend but Need Money?

Need some extra funds to attend a workshop or a professional archival association meeting? Apply for SCAA's Darrick L. Hart Endowment!

The Hart endowment provides up to \$500.00 for SCAA members to go to conferences, workshops and meetings hosted by local, regional or national professional organizations. A simple two-page application is all that stands between you and potential financial assistance.

For more information and an application form, visit <http://scaa.palmettohistory.org/hartendow.html>

SC MEMORY IS A DREAM

BY DEBRA BLOOM, RICHLAND PUBLIC LIBRARY

1, 2, 3, ... 10, 282. Yes, that's me counting sheep after my administration designated me chairperson of the RCPL digitization committee. They gave me a scanner, a few ideas and said, "Have at it!" with one exception, "Don't use the library's server for document storage." So began my many sleepless nights coming up with ideas for storing our digitized collections.

We began using Flickr for a couple of our projects. That experiment is working well for our obituary project, but it didn't seem appropriate for some of our quality historical documents. For example, our library has a nice selection of

historical maps, newspaper illustrations from *Harper's Weekly* and *Frank Leslie's Newspaper Weekly*, and some interesting books. We want to make them more accessible and still keep them secure. Digitization is a great tool for security and accessibility but, again, the storage issue kept popping up.

We applied for an LSTA grant but were told to try going through the SC Memory project. SC Memory is South Carolina's Digital Library. It provides open access to digital collections available in South Carolina's schools, libraries, archives, museums, and other cultural heritage

institutions.

On several occasions I had listened to Kate Boyd, SC Memory Program Director, speak about the project but I was somewhat hesitant to display my ignorance of the whole digitization process to anyone so I procrastinated (and slept less!). However, I have since learned, from personal experience, that SC Memory is a wonderful resource for digitization projects. Not only do they help with the scanning and the metadata but they will house the scanned images. No more counting sheep.

It was through the gentle
[Continued on page 5.]

SC SHRAB WORKSHOP OPPORTUNITIES

BY HEATHER SOUTH, SC DEPT. OF ARCHIVES & HISTORY

Continuing with its training initiatives, SC SHRAB is offering 3 workshops at new low rates this year - 2 still have availability.

The first is a full day, hands-on disaster preparedness workshop being held on April 29 in Bluffton, S.C. If you've never had a mock disaster experience, don't miss this exciting chance to get your hands dirty. You'll get information on disaster recovery and planning and be able to see real world examples of disasters and recovery of

historical and cultural archival collections. At a cost of only \$10 (which includes lunch) you can't afford to pass this one up.

The second workshop is a full day session about archival arrangement and description on May 6 in Columbia, S.C. Participants will learn about archives and recordkeeping and get some hands-on experience with appraisal and arrangement. Jeanette Bergeron offers up some great insight into the world of archival paperwork, so

whether you need a refresher course or are brand new to the profession, this \$10 workshop cannot be missed (lunch included).

For full workshop descriptions and registration information, check out the SC SHRAB web site:

www.state.sc.us/scdah/shrab/2009regrant/2009reggrantWorkshops.htm

Or contact Heather South, SCDH Preservation Officer at 803-896-6112 or southh@scdah.state.sc.us

2009 SC SHRAB Awards

The South Carolina State Historical Records Advisory Board awarded their 2009 Archives Awards at the South Carolina Historical Society's February meeting. The awards went to:

- **Governor's Archives Award:** K. Sharon Bennet, archivist, College of Charleston
- **Archives Award of Merit:** The Historical Center of York County
- **Award of Merit:** CGM Computer Consulting, Inc., Columbia

For more information, visit:
<http://www.state.sc.us/scdah/shrab/2009awards/2009awards.htm>

PRESIDENT'S CORNER, CONT.

[continued from page 1.]

a board member, conference participant, or contributor to the newsletter or website. Your resume will thank you.

Educational workshops: SCAA sponsors two educational workshops and conferences each year. Attendance fees are very reasonable and financial assistance is available through the Darrick L. Hart Endowment Fund. This

spring's workshop on grant funding is particularly timely. Want to go but can't afford to? Apply for the Hart Award. Like the SC Lottery's motto: you can't win if you don't play.

Spring Social: And speaking of the Hart Award, the Spring Social provides an opportunity for SCAA members to see new repositories, network with colleagues, AND replenish the coffers of the Hart Award.

Everyone wins when folks participate in the Spring Social.

The bottom line is that in South Carolina we have a great group of archivists who can be our mentors, colleagues and friends. SCAA provides a way to connect with people and enhance your own skills. Get involved and position yourself to come out on top once this budget mess passes. And it will pass. History tells us so!

"The bottom line is ... SCAA provides a way to connect with people and enhance your own skills."

IN MEMORIAM: CHARLES EDWARD LEE

BY ALEXIA JONES HELSLEY

On May 30, 2008, South Carolina lost a great friend. Charles Edward Lee, born June 17, 1917 in Asheville, North Carolina, was director of the South Carolina Department of Archives and History (1961–1987), South Carolina's first Historic Preservation Officer, and a fellow of the Society of American Archivists. Among his many positions, Lee served as president of Society of American Archivists and the National Association of State Archives and Records Administrators, and on the National Historical Publications and Records Commission. He received many awards, including the Conservation Service Award from the United States Department of

the Interior, the William Gilmore Simms Award from the Institute of Southern Studies of the University of South Carolina, an honorary doctorate from the University of South Carolina in 1982, and the 1994 Award for Distinguished

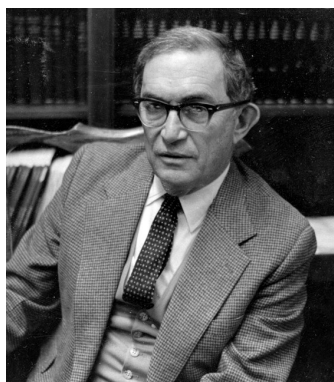
Service in Documentary Preservation and Publication from the National Historical Publications and Records Commission. In 1974, as a testimony to his leadership and vision, the Society of American Archivists recog-

nized the outstanding work of the South Carolina Department of Archives and History.

For the presentation of the NHPRC award in 1994, I wrote the following remarks (edited for this publication):

"Describing Charles Lee is like trying to lasso a rainbow. That may sound overblown, but Charles Lee

[cont. on page 6.]



Charles E. Lee, 1917-2008

Photograph courtesy of the S.C. Dept. of Archives & History



WARING LIBRARY, CONT.

[continued from page 3.]

this essential set of resources based on an application describing the needs and plans for care of its collections. The IMLS Bookshelf focuses on collections typically found in history or art museums and in libraries' special collections, with an added selection of texts for zoos, aquaria, public gardens, and nature centers. It addresses such topics as the philosophy and ethics of collecting, collections management and planning, emergency preparedness, and culturally specific conservation issues.

The IMLS Bookshelf is a crucial component of *Connecting to Collections: A Call to Action*, a conservation initiative that the Institute launched in 2006. IMLS began the initiative in response to a 2005 study by Heritage Preservation documenting the dire state of the nation's collections. The multi-faceted, multi-year initiative shines a nationwide spotlight on the needs of America's collections, especially those held by smaller institutions, which often lack the human and financial resources necessary to adequately care for their collections. For more information on the conservation initiative, please go to www.imls.gov/collections.

SC MEMORY, CONT.

[continued from page 4.]

prodding of the SC Memory folks that I started a project. It was through their easy expertise that I was able to finish a project. Kate Boyd visited our Local History Room to determine what items would be good for a first project. The project submission form was simple. The metadata was my greatest challenge and, honestly, I didn't do it right the first time. But I received a "great job" e-mail the second time.

Christopher Vinson and Santi Thompson worked with me individually on scanning the documents and making changes in the metadata. I loved the personal attention that they provided. Christopher even built a web site for the collection. It was a great experience and now I am looking forward to scanning my own documents and using *SC Memory* for more storage. Maybe I can sneak in a sheep collection...

"It was through [the SC Memory staff's] easy expertise that I was able to finish a project."

DOES WORKSPACE SAY “PROFESSIONAL”?

BY LAURA JOWDY, MEDAL OF HONOR SOCIETY

Think it doesn't matter how many personal items you litter your desk with? Think again. Two 2006 studies examined how managers' perceptions of professionalism varied based on the amount of personal minutiae that clog your workspace and your speech.

The results indicate that American managers are more likely to perceive a worker as professional if the amount of personal items in the workspace is less than twenty percent of the total clutter. They also show that the chance for a second interview may vary depending on the amount of personal referents an applicant employs. Interestingly, the results applied regardless of gender.

These results might be culturally-bound: in the United States, previous studies have shown how the boundary between the personal and occupational is rather solid. However, this boundary has been shown to be more porous in other countries such as Germany and Brazil. In accordance with this, the studies show that the same American managers, when aware of these cultural differences, may be more forgiving to foreign-born applicants if they violate the American boundary norm. The level of forgiveness changes, however, the longer the foreign-born recipient has been in the United States.

The lesson from all this is

that American office workers wishing to appear more professional should minimize how much they allow their personal lives to intersect with their working lives. This includes limiting how many personal items (like family photos or religious symbols) pepper your workspace. And, during interviews, ignoring your interviewer's family photograph and sticking to innocuous comments about the view from the office window. Or perhaps the weather.

Heaphy, E. D. et al. *Cultural Impressions of Professionalism*. Working Paper. Stephen M. Ross School of Business, University of Michigan. 2006. <http://ssrn.com/abstract=928608>

Make An Impact!

Got an idea for a SCAAzette column? Let us know.

E-mail the Editor at SCAAzette@yahoo.com

CHARLES LEE, CONT.

[cont. from page 5.]

played a larger than life role in the development of the South Carolina Archives as a state and national presence.

In his 26 years as a director, he saw staff size increase from 13 to 120, and the Archives budget grow from \$87,000 to \$3.5 million.

But as a man for the past, the present, and the future, he saw possibilities, potentialities, and the wonderful interconnectedness of life in the South.

A poet, philosopher and prophet, he early appreciated the possible applications of computer technology. As a result, the South Carolina Online Document Index provides access to millions of indexed entries to core records for understanding South Carolina's development, settlement, and culture. These records document South Carolina's unique place in United States history and are a boon to family researchers.

He saw a need to preserve local records for the future

and launched local and state records management programs and provided for the microfilming of vital series, such as deeds, probate papers, and tax records. As a result, the Archives Reference Room became “one-stop” shopping for those interested in South Carolina governmental history and genealogy.

He understood the value of professional meetings as forums where novices and seasoned professionals could study current issues in archives and records management, and both profit from the exchange. He appreciated the educational value of travel. No one who traveled with Charles Lee ever returned home the same. Some of us learned that Atlanta to Columbia was a ten-hour drive without Atlanta traffic!

Lee led in the development of the Southeastern Archives and Records Conference and in the founding of the NASARA, antecedent of NAGARA. He put the “R” for records in the NHPRC.

He saw a need to preserve the built environment, especially, the main streets that give our towns their character, and the homes and churches that reflect three hundred years of South Carolina people and history. He served as South Carolina's first historic preservation officer and made South Carolina a leader in that movement.

Charles Lee foresaw the importance of tourism for the South Carolina economy and worked with then-Governor Robert E. McNair to create the Department of Parks, Recreation, and Tourism. He recognized the need for local cooperation in historical site management and acquisition and created the Confederation of South Carolina Local Historical Societies.

Lee understood the importance of citizen involvement – the great benefit of the interaction between people and records – the tangible thrill of touching the past. He pioneered access and customer

[continued on page 7.]

“Lee understood the importance of citizen involvement—the great benefit of the interaction between people and records...”

REPOSITORY UPDATES

South Carolina Political Collections, University Libraries, the University of South Carolina, officially opened the papers of Ernest F. "Fritz" Hollings on June 16, 2008, in conjunction with the publication of Hollings' new book, *Making Government Work*, by the USC Press. A book signing event at the University of South Carolina, complete with remarks by the Senator and an exhibit from his papers, marked the occasion.

The Hollings Collection is the largest collection of personal papers open to research in South Carolina and is extraordinary for its content, as it documents the long career of one of South Carolina's most thoughtful and thought-provoking public figures. Approximately 860 lin-

ear feet of papers, audiovisual records, and memorabilia illuminate Hollings' life and public service as a member of the S.C. House of Representatives, 1949-54, Lt. Governor, 1955-59, Governor, 1959-63, and U.S. Senator, 1966-2005. Senator Hollings retired to Charleston, S.C., in 2005 with his wife, Peatsy.

A detailed online finding aid and a searchable electronic exhibit showcasing the best of Hollings' memorable writings and speeches are planned for late fall 2008.

-By Lori Schwartz

Avery Research Center for African American History & Culture, College of Charleston, appointed Georgette Mayo as interim director in

the summer of 2008.

The South Carolina Poetry Archives at Furman University is a unique collection of published works, manuscripts, and ephemeral materials from over seventy authors. The collection highlights 20th and 21st century poets connected to South Carolina by birth, employment, residence, or subject matter. Its new website may be found at: <http://library.furman.edu/scpoetry.htm>

-By DebbieLee Landi

Richland County Library appointed Debra Bloom as Local History Manager in June 2008.

Have updates? Let us know: scaazette@yahoo.com

CHARLES LEE, CONT.

[continued from page 6.]

service in an archival setting.

He appreciated the role of all researchers — genealogical, historical, and legal — in the preservation of our documentary past. He eschewed intellectual snobbery for equality of access and recognized the genealogists and family researchers as critical players in the preservation of the records.

His administration was inclusive, not exclusive. He mentored his staff and cared about their "other" (non-work) lives. He counseled whether or not one wanted to listen!

He understood the organic qualities of archives and history — the living value of records and structures from the past and their impact on the present and future. Under his leadership, the South Carolina Archives became the South Carolina Department of Archives and History — a national force for archives administration, conservation and use, and a leading light for historic preservation.

But, to me, his greatest contribution may be the lives, like mine, that he inspired, the faith he lived, and the brilliant mind that forever quested and questioned. The years since his retirement have not dimmed the luster of his achievements, the force of his personality, nor the love of those who were fortunate enough to work with him. Requiescat in pace."

GRANT DEADLINES

National Historical Publications & Records Commission Grants

www.archives.gov/nhprc/announcement

June 5, 2009:

- Digitizing Historical Records
- Electronic Records Projects
- Professional Development
- Publishing Historical Records: Colonial through Early National Period
- Publication Subventions

October 5, 2009:

- Professional Development
- Publishing Historical Records: New Republic through the Modern Era
- Publication Subventions

National Park Service

www.nps.gov/history/hps/treasures

May 22, 2009:

- Save America's Treasures [preservation]

Have a Good Grant Project Idea?

SCAAzette wants your story! Tell us about your grant ideas or successful grant applications.

SCAAzette is a great way to publicize your institution's efforts to preserve history.

E-mail: SCAAzette@yahoo.com

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We're on the Web!

<http://scaa.palmettohistory.org>

SCAA is a Bargain!

Everyone is feeling the pinch of the economic slowdown... and that includes archivists. For the same benefits as other professional organizations, SCAA membership is a bargain:

- South Carolina Archival Association: \$15.00
- Society of Georgia Archivists: \$25.00
- Society of North Carolina Archivists: \$25.00
- Society of American Archivists: \$148.00*

*based on 2003 A*Census mean income

SCAAzette Editor

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**SOUTH CAROLINA
ARCHIVAL ASSOCIATION**

The South Carolina Archival Association is a statewide association of individuals interested in the management of, preservation of, and access to South Carolina's historical records.

SCAA membership is diverse, and includes everyone from individuals working in historical societies, museums, colleges and universities, and churches to those in state, county, and municipal governments. Our membership also ranges from volunteers to full-time professional manuscript curators and archivists. Membership is open to anyone interested in SCAA's mission.

Benefits of membership include:

- *Spring and Fall Conferences and/or Workshops*
- *Annual business meeting*
- *Semiannual newsletter, SCAAzette (electronic)*
- *Annual Membership Directory*
- *Annual Social Event*
- *Award Opportunities*
- *Professional Development Contacts & Resources*
- *Disaster Preparedness Contacts*

To join, see SCAA's website: <http://scaa.palmettohistory.org>

Questions? Contact Kate Moore, SCAA Membership Officer, at moorekx@gwm.sc.edu

SCAA SPRING WORKSHOP: "WRITING GRANT PROPOSALS"

This year's Spring Workshop, "Taking the Mystery Out of Writing Grant Proposals," will be held on Thursday, April 16, at the South Carolina Department of Archives & History in Columbia.

Listen to the experiences of others who have achieved grant funding. Let experts guide you through unique grant terminology and provide hands-on practice of writing a successful application.

Walk away with new knowledge of how to tackle the intricacies of the grant world for a small investment — similar workshops cost much more, but SCAA's is open to members for only \$35!

Don't miss this chance to dissolve the mystifying experience of grant-writing. To register, visit: <http://scaa.palmettohistory.org>

SCAA Spring Workshop

April 16, 2009, 9:30—3:00

S.C. Dept. of Archives & History
Columbia, S.C.

\$35.00 for SCAA members

